



February 16, 2021

**The Embassy of the United States of America  
Procurement & Contracting Office  
Robert C. Frasure 1  
71000 Sarajevo  
Bosnia-Herzegovina**

Dear Prospective Offerors:

SUBJECT: Solicitation Number: 19BK8021Q0004 - QUESTIONS AND ANSWERS

The Embassy of the United States of America in Bosnia and Herzegovina received the questions below on the subject solicitation which was posted on January 29, 2021.

- 1 QUESTION:** Could the insurance company (offeror) subcontract for services other than third party liability vehicle insurance?

**ANSWER:** Yes. Pursuant to the contract clause 4.3. Motor vehicle testing and technical inspection/survey services, prospective offerors are allowed to subcontract/outsource any services under the RFQ.

- 2 QUESTION:** Shall the U.S. Government prepare other contractual document for services not provided by insurance companies?

**ANSWER:** No. The U.S. Government shall NOT prepare separate RFQs for vehicle technical inspection services and/or administrative/brokerage services. The RFQ allows insurance companies to subcontract services not performed by themselves.

- 3 QUESTION:** What are the current rates of bonus/malus for each listed vehicle?

**ANSWER:** All vehicles owned or managed by the U.S. Government currently assigned to motorpool receives 50% discount to third-party vehicle insurance premium.

- 4 QUESTION:** Are there any vehicles in vehicle category F.1. or H.1. that are labeled in certificates of registration as "TERETNO VOZILO", and if so how many and what is their carrying capacity?

**ANSWER:** The U.S. Government provided estimated quantities of vehicles in each insurance category as well as estimated quantities in each category determined for annual vehicle technical inspection/survey service. Please see Section II Pricing.

- 5 QUESTION:** For which vehicle category or categories temporary plates are needed?

**ANSWER:** Temporary vehicle plates shall be needed for any category according to type of vehicle purchased to add to the fleet.

- 6. QUESTION:** Who can be named as contract offeror on SF-1449 SOLICITATION/CONTRACT/ORDER FORM FOR COMMERCIAL ITEMS, as well as on the other documents?

**ANSWER:** Prospective bidder submitting a quote shall complete SF-1449.